

LATIMER LANE ALL-4-KIDS CONSIGNMENT SALE

PRE-SALE (for volunteers and consignor/volunteers) FRIDAY, April 8th, 6:30pm - 7:30 pm

PRE-SALE (for consignors) Friday, April 8th, 7:30pm - 9:00pm

PUBLIC SALE: SATURDAY, April 9th, 8:00am -1:00pm

1. WHAT'S FOR SALE?

- Girls and boys **Spring/Summer clothing**, newborn to size 16 (children's). **Please sort by size and gender.**
- Children's shoes, toys (**no war games or weapons please**), books, games, sports equipment, baby equipment, children's furniture, layette. **Car seats and other infant equipment must be 5 years old or less.**
- **Please make sure ALL TOYS, etc. HAVE ALL PIECES AND ARE CLEAN.**
- **No STUFFED ANIMALS or Happy Meal toys will be accepted for sale.**

2. WHAT'S IN IT FOR ME AS A VOLUNTEER?

- ♦ Volunteer shifts are **3 hours**. Volunteers may sign up until **March 30th**.
- ♦ You will receive 2 tickets to the 1st shift of the pre-sale on Friday April 8th from 6:30 - 7:30pm.
- ♦ **To volunteer**, please contact Allison Mesquita by Wed. March 30th at allisonmesquita@comcast.net with your request for a volunteer slot - please include in your request your seller's code (if you have one) and your phone number.

3. WHAT'S IN IT FOR ME AS A CONSIGNOR?

- **If you volunteer 3 hours to the sale:** 70% of the price at which each item sells plus 2 tickets to the 1st pre-sale at 6:30 pm on Friday April 8th. **If you do not volunteer:** 60% of the price at which each item sells plus 2 tickets to the 2nd pre-sale starting at 7:30pm on Friday April 8th. You price your own items. Each consignor is charged a \$5.00 registration fee which is subtracted from each seller's total profits. **Consignors who do not keep their scheduled check-in time are still responsible for the \$5.00 fee.**
- Pre-sale tickets are distributed at check-in.
- **NO CHILDREN ARE ADMITTED TO THE PRE-SALE.** We recommend using a tape measure for sizing purposes.

4. HOW DO I BECOME A CONSIGNOR?

- E-mail Jennifer Herbek at All4KidsSale@yahoo.com to **sign up for a check-in time** and receive your code.
- Check-in times are: **Thurs. April 7th 6:30 - 9:00pm** or **Fri. April 8th, 9 am-2pm in the gym at the school.** Please request a 15 minute slot within these times that you would like to check in (ex. 7:45-8pm, 10:30-10:45am)
- **If you have LARGE items for consignment** (i.e. toddler beds, Little Tikes outdoor toys, etc.) please bring them to the **back door** of the gym for inspection at check-in. **All large outdoor toys that do not sell must be reclaimed at the end of the sale.**
- **A minimum of 15 items is required to consign.**
- **Consignor registration closes on Wed. March 30th.** After March 5th, previous seller's codes will be reassigned. If you consigned in the fall and register **after March 5th**, you may receive a **new** seller's code.
- **Registration will be limited to the first 100 consignors.** Register early to ensure you get a spot.

5. HOW DO I TAG MY ITEMS?

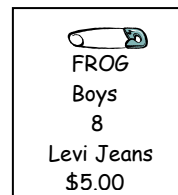
- Please use white or colored tags made from $\frac{1}{2}$ **standard index cards** to tag and price each item as follows: **White tags** should be used for items which will be **donated** to charity if unsold. **Colored tags** should be used for items you wish to **reclaim** if unsold. **White tagged items** will be sold at $\frac{1}{2}$ price on Saturday between 12 and 1 pm.
- Clothing must be hung on wire hangers facing left (**see illustrations on back of page**)
- **Accessories and loose items must** be in zip lock bags with tags placed **inside**. **Shoes** are secured together with string, ribbon or placed in zip lock bags. Please **secure** game boxes, puzzles, etc. with tape or rubber bands.
- **All items must be clean and in good condition:** Items that **will not be accepted:** Clothing or other items that are dirty, ripped, broken or missing any pieces * Items out of season * Items not tagged properly* Any battery operated item that does not have working batteries * **Items will be inspected as they are brought in at your assigned check-in time. Items not meeting the above criteria will not be accepted.**

- Items that lose their tags during the sale will be sold as donated items - we will be unable to credit you for them.

6. WHAT INFORMATION GOES ON THE TAG?

- Your **seller's code at the top**. Please label all tags as shown in the example below - tags MUST be uniform in size
- "Boys" or "Girls" and the **Size**(clothing) or a brief description of the item, I.e. "puzzle", "rescue heroes" etc.
- **Your asking price (25% of retail is a good guideline), minimum of \$1.00, pricing in 50 cent increments.**
- Information from your tag is entered into a computer system, **please write legibly.**
- Tags should be pinned at **upper right** of garment as it faces you.

- ★ All wire hangers should face **left** (see illustrations at bottom of page)
- ★ Use **safety pins (horizontally)** to ensure tags stay attached to garment.
- ★ **No straight pins, staples or sticky labels!**



7. WHAT IF I JUST WANT TO DONATE ITEMS?

- Items should be **CLEAN** and in **GOOD** condition. (Please see section #5 above for what is accepted)
- **NO STUFFED ANIMALS or HAPPY MEAL TOYS PLEASE!**
- Items donated to Latimer Lane **do not need to be tagged or hung.**
- Items for donation can be dropped off in the lobby of the school Mon. April 4th thru Wed, April 6th.
- **No donations can be accepted after Wednesday evening April 6th.**

8. WHEN CAN I PICK UP MY COLORED-TAGGED UNSOLD MERCHANDISE AND LARGE ITEMS?

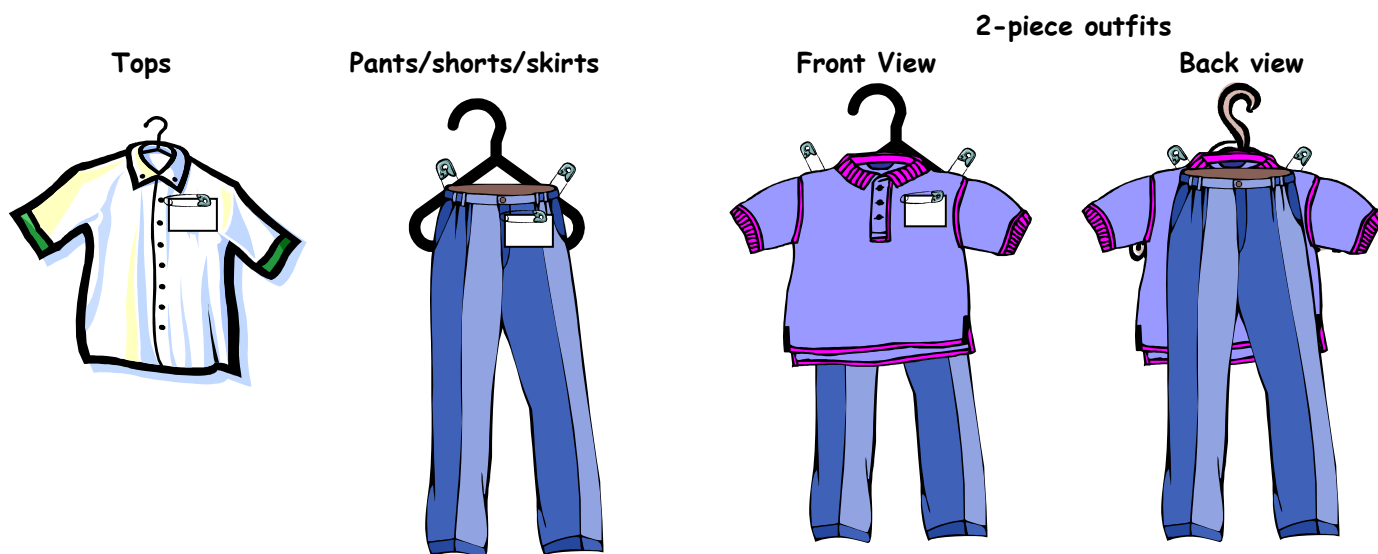
- Saturday April 9th from 2:00 to 3:00pm. If you are unable to pick up your remaining merchandise at this time, you may designate that a friend/relative will pick up items on your behalf. ***All unsold white tagged items will be donated to charity. Unsold colored tagged items that are NOT picked up by 3pm will be donated to charity.***

9. WHEN DO I GET PAID?

- Checks will be distributed approximately 2 weeks following the sale.

All items remaining at 3:00 pm on Saturday will be donated to Cradles to Crayons

All proceeds from this sale will be used to support Latimer Lane School. While we use care in dealing with merchandise, Latimer Lane School or the PTO cannot be responsible for items that are damaged, lost, or stolen.



*** Please do not call the school for information about the sale ***

For information please contact Jennifer Herbek at All4KidsSale@yahoo.com or (860) 217-0200